



Information for Incoming Exchange Students 2015/16

CASS BUSINESS SCHOOL FACTS

- Cass is ranked 4th in the UK and 18th in Europe according to the Financial Times ranking of European Business Schools 2013.
- Cass is among the global elite of business schools that hold the gold standard of 'triple crown' accreditation from AACSB, AMBA and EQUIS

The unique combination of our central London location, academic programmes and professional contacts offer you a great head start in business.

OUR LOCATION

London is one of the most dynamic, exciting and culturally diverse cities in the world. Study at Cass and take advantage of all that London has to offer - from entertainment and nightlife to West End theatres, museums and world-famous shopping districts and markets. Nowhere else can you find such a colourful variety of things to do, places to visit and people to meet. At Cass, you'll be surrounded by events and opportunities. Just take your pick.

BEFORE YOU ARRIVE

Application: Exchange students must be nominated by one of our partner universities and you will then be sent the link to our online application form. Please ensure you have your passport, most recent transcript of results and your English language test results (if applicable).

Course Selection: You will need to provisionally select your modules before you arrive. Final course selection takes place in the first week of term. Modules can be found here:

<http://www.cass.city.ac.uk/intranet/student/undergraduate/modules>

Exchange Students are also eligible to take our 2 cultural elective modules – Historic London and Performing Arts in London. Further details of these classes will be provided in the welcome information.

KEY DATES AND CONTACT DETAILS

APPLICATION DEADLINES

Autumn Term & Full Year:

Last day in October

Spring Term:

Last day in April

TERM DATES

Autumn Term

Orientation:

23 -25 Sept 2015

Teaching:

28 Sept – 11 Dec 2015

Vacation:

12 Dec 2015 – 10 Jan 2016

Exams:

11-22 Jan 2016

Spring Term

Orientation:

20-22 Jan 2016

Teaching:

25 Jan – 8 April 2016

Vacation:

9 April – 8 May 2016

Exams:

9 May – 3 June 2016

Contact:

Carly Disley

Student Exchange Coordinator

E321 Drysdale Building

Northampton Square, London,

EC1V 0HB



BEFORE YOU ARRIVE (Cont.)

Visa: Students on a 1 term exchange programme (Non-EEA) can enter the UK under the Student Visitor Visa. Documentation will be provided after the application deadline has passed. Please read the following information carefully: <http://www.city.ac.uk/international/international-students/international-student-visa-and-immigration-advice/student-visitor-visas>

Accommodation: Due to high demand for student halls there are unfortunately extremely limited places for semester contracts. Applications must be made through the Student Centre after receiving your student number: <http://www.city.ac.uk/study/why-study-at-city/accommodation>
The Student Centre has a range of information on various properties for rent in the private sector. They can be contacted for advice using the following contact details:

The Exchange Office will provide a list of private accommodation providers where previous students have stayed.



WHILE YOU ARE HERE

Assessment and Grading: Courses are assessed by coursework and examination. A grade of 40% for each component of the course is required to pass.

It is possible to take an official alternative examination assessment to be completed during term time rather than returning to the university for the main exam period – this can be registered in the first week. Your last day of term would then be the last day of the teaching period.

Healthcare: Students joining Cass full time for more than six months are eligible to receive free NHS hospital treatment in England.

If you are with us for less than 6 months you will need to organise private health insurance to cover the length of your studies in London.

We have a nurse led [Health Centre](#) on campus that can help with general health queries:

<http://www.city.ac.uk/international/international-students/international-student-advice/living-in-london/healthcare>

Student Facilities:

- Our Student Centre offers a wide range of student services such as counselling, study skills support, dyslexia support and international student advice (including visa information): <http://www.city.ac.uk/international/international-students/international-student-advice>
- The main University library occupies five floors in the Northampton Square building.
- Workstations are located throughout the campus with 24 hour access available in some areas.
- The Careers Service provides high quality careers advice and events for students.