

ROTTERDAM SCHOOL OF MANAGEMENT ERASMUS UNIVERSITY

FACTSHEET MASTER EXCHANGE PROGRAMME 2017-2018

Master Exchange Programme

Rotterdam School of Management, Erasmus University
International Office, Mandeville Building, Room 5-24, 26, 30,
Visiting address : : Burgemeester Oudlaan 50, 3062 PA Rotterdam, the Netherlands
Website : www.rsm.nl/rsm-for-your-exchange/master-exchange/
RSM corporate movie: www.rsm.nl/about-rsm/
RSM campus video: www.youtube.com/watch?v=GY-XsrW8gp8



Accreditations, ranking and networks

RSM consistently achieves a competitive position in national and international rankings. RSM is ranked amongst Europe's top tier business schools and is one of Europe's top 10 research facilities. The School is one of a select group of schools worldwide with 'triple crown' accreditation from EQUIS, AACSB, and AMBA. RSM is a member of CEMS, the global alliance in management education and PIM, the Partnership in International Management. The school has extensive connections with the corporate world with Deloitte, Eastman and Shell Netherlands BV among our corporate partners.



International Office: two buildings, one team

The International Office is the first point of contact for new students exchange agreements and is the hub of communication for RSM's network of more than 150 business schools around the world. Each year the International Office at RSM facilitates around 600 students to take part in the bachelor, master and MBA exchange programmes. Our team operates from two locations at RSM's main campus: Bachelor and master exchanges in Mandeville (T) Building. MBA exchange activities take place in Bayle (J) Building.

International Office, bachelor and master exchanges

Linda de Vries, Head International Office & Master Exchange (outgoing), partner agreements
Ligaya Kasm-Borgonje, Programme Manager Bachelor Exchange (outgoing)
Ellen Vermeulen, Programme Manager Bachelor & Master Exchange (incoming)
Jacky Schouwenburg, Senior Programme Assistant
Karin Valentijn, Programme Assistant
Ellen van Oeffelen, Administrative Assistant

MBA Exchange Office

Eva Lejeune, Programme Manager International Full-time MBA

Bachelor Exchange Programme: www.rsm.nl/rsm-for-your-exchange/bachelor-exchange

Master Exchange Programme: www.rsm.nl/rsm-for-your-exchange/master-exchange

MBA Exchange Programme: www.rsm.nl/rsm-for-your-exchange/mba-exchange



Linda



Ligaya



Ellen



Karin



Ellen



Jacky



Eva

The business school that thinks
and lives in the future

Application Master Exchange Programme

Admission Requirements

To take part in an exchange with RSM, students must:

- be a student of a MSc programme, or be studying at (post)graduate level
- be nominated by a partner school before the deadlines
- Have good English-language skills, with a TOEFL (iBT) score of 95+, an IELTS score of 6.5; TOEIC 800-850 (all 4 components), level B2.2 (Common European Framework of References for Languages) or written proof of a comparable level of English. Non-native English speakers whose existing study programmes are taught in English are exempt, proof needs to be provided.
- Submit their application before the deadlines shown below

NOTE: other language requirements apply to participants in the International Consultancy Project (ICP). Please see the section about course workload and examinations.

Nomination deadline (by email):

Autumn term: 1 May
Spring term: 1 October

Students' Application deadline (online):

Autumn term: 15 May
Autumn term: 15 October

After nomination: students will receive a Welcome Email which contains instructions for the online application including information about visa and residence permit (if applicable), accommodation, calendar and other relevant information to help them prepare.

Required documents to be sent digitally:

Completed RSM Master Exchange online application including uploads of:

- 1 digital passport-size photo (.jpg)
- Copy/scan of personal details page of passport
- Copy/scan of a recent transcript (or academic report) showing recent grades
- Proof of proficiency in English (for non-native speakers only)

Students will receive a confirmation email upon receipt of their application.

The International Office will check whether a student needs to apply for a visa and/or residence permit. If it applies to a student, the student will be informed and directed to follow all instructions as mentioned on our webpage:

<http://www.rsm.nl/rsm-for-your-exchange/master-exchange/practical-information-need-to-know/visa-immigration/>

At least two more emails will follow. One including detailed information about the courses; time tables and course application. The other with more detailed information on the introduction, arrival in the Netherlands, the buddy programme etc.; also referred to as the Final Information Email.

Academic calendar 2017-2018 for the full semester & short exchange programme

Autumn:

Block 1: end of August – end of October
Block 2: end of October – end of December

Spring:

Block 3: end of January – mid-March
Block 4: mid-March – beginning of May
Block 5: beginning of May – end of June

The mentioned dates for the courses per block, includes the examination period.

Students participate in a full academic term (2 blocks) in either autumn or spring, and can also choose to take part in a short exchange programme, which is a single block of 7-8 weeks. Participation in the International Consultancy Project is possible only for students who join us for a full term during either Blocks 1 & 2 OR Blocks 3 & 4. The Introduction Day is compulsory for all students studying at RSM. We expect students to arrive one day prior to the Introduction Day at the latest.



Curriculum

Incoming students join the master programme core courses during the autumn term. In spring, they will choose from the selection of master electives. All courses come from the curricula of our range of specialised master programmes. Specializations include: Accounting and Financial Management, Business Information Management, Strategic Entrepreneurship, Human Resource Management, Management of Innovation, Marketing Management, Organisational Change & Consulting, Strategic Management, Supply Chain Management, and Finance and Investments, Global Business & Sustainability.

Students are welcome to participate in courses from other master programmes if times and schedules permit this:

<https://courses.eur.nl/###RSM>

International Consultancy Project (optional in both autumn and spring)

Exchange students are encouraged to participate in our challenging and exciting International Consultancy Project, a real-life consultancy project carried out in teams for real businesses or organisations presenting real challenges.

This project is the cornerstone of the Master Exchange Programme, and lasts for almost four months. Students are expected to respond professionally to a real-world management problem and work together in a multidisciplinary and culturally heterogeneous group. Most projects focus on HRM, marketing, strategy or logistics, and teams are supervised by coaches from RSM and the organisation involved. The cases require an international team effort. Teams consist of four or five students of different nationalities assigned on the basis of their background and preferences, and the project's requirements. Such consultancy projects give students first-hand experience of working in multicultural teams.

There are extra language requirements for taking part in the International Consultancy Project: TOEFL: overall minimum: 95+, minimum per sub-score: 23; or IELTS: overall minimum: 6.5, minimum per sub-score: 6.5. Students whose entire study programmes are taught in English and native English speakers are exempt from these requirements.

For more information:

www.rsm.nl/rsm-for-your-exchange/master-exchange/programme-overview/the-international-consultancy-project/.

Learning expectations: course workload and examinations

Language of instruction: All courses are taught in English. **Learning expectations**

ECTS: 1 ECTS is equal to 28 student working hours including class hours, self-study, preparation exams, reading or writing papers.

Autumn workload: Incoming students take core courses during the autumn term and are expected to complete at least 20 ECTS (minimum 10 ECTS each block). The core courses are 3, 4, 5 or 6 ECTS each.

Spring workload: Incoming students take either three or four master elective courses, each worth 6 ECTS. Students are expected to complete at least 18 ECTS during the spring and participate in courses in both blocks.

In both autumn and spring: Depending on the home school's requirements students can also choose to join the International Consultancy Project, which is worth 12,5 ECTS

Short exchange: for short exchange participants (students who only join us for one block), the minimum workload in autumn and in spring is 12 ECTS.

Exams are held at the end of each course. Assessments are based on written or take-home exams, progress reports, in-class presentations, group performance and essays.

Class format and profile

RSM's MSc classes are a mix of lectures from RSM faculty and visiting business leaders, case studies, interactive projects, papers, presentations from fellow students, and discussion groups. Class sizes vary between 30 and 50 students. Class participation and attendance are reflected in students' final grades.

Our MSc programmes are aimed at students who have yet to gain professional experience; their average age is between 22 and 24, and more than 80 nationalities are represented at this level in the School. However, most students have some relevant working experience gained through internships, business projects or part-time management jobs. Visiting MBA exchange students will find that they fit quite easily into our master courses and have ample opportunity to connect and communicate with people from all over the world – an essential skill in international business.

Grading

The Dutch grading system uses grades 1 to 10, with 1 being the lowest and 10 the best. Grades are generally given to one decimal place.

Grades with a 0.4 or lower will be rounded down, and grades with a 0.5 or more will be rounded up.

Transcripts from students in our exchange programmes will show grades to one decimal place.

See also: www.rsm.nl/rsm-for-your-exchange/bachelor-exchange/programme-overview/grading-scale/.

In our exchange programmes students will experience:

- top-class professors in RSM's globally oriented faculty
- a curriculum taught entirely in English
- global classmates representing 40 up to 80 nationalities
- a lively and close-knit student body
- our buddy system; where students show them around the university and the city and help out with practical matters
- a well-organised introduction programme
- appealing guest speakers from the corporate world
- a stimulating and interactive learning environment

Exchange students will have access to:

- accommodation either on or off campus; Rotterdam is an ideal location – an international corporate hub at the commercial heart of Europe. There is high demand for short-stay student accommodation. Information about housing in Rotterdam is on the EUR-website http://www.eur.nl/english/campus_facilities/facilities/housing/. Accommodation can be pre-arranged with the housing corporation Stichting Studenten Huisvesting (SSH) which provides rooms and apartments either on campus or in neighborhoods near the university or in the city center. All apartments are fully furnished. SSH uses an on-line booking system, see <http://sshxl.nl/en>. Incoming students can also use www.housinganywhere.com; www.roomplaza.com or www.thestudenthotel.com
- RSM Career Services department, the link to local and international companies for all RSM students. Its range of services are internship or career focused. www.rsm.nl/career-services
- language courses, including Dutch for beginners to ease your introduction to Dutch life, offered by the Language and Training Centre: www.eur.nl/ltc
- cultural activities, organised by Studium Generale: www.eur.nl/english/sgerasmus
- Erasmus Student Network Rotterdam (ESN-Rotterdam) which co-operates closely with EUR's International Offices to enhance academic and social experiences for international students in Rotterdam. It organises a wide range of social activities and weekly international drinks receptions, at which international students can meet. They also offer city trips, sporting activities, musical and cultural events. ESN-Rotterdam's activities are posted on their Facebook page and at our university's website: www.facebook.com/pages/ESNRotterdam/110483115720622?fref=ts. / www.esn-rotterdam.nl/. Check the video where ESN introduces itself: www.youtube.com/watch?v=tqadISHAVEg
- the largest and most professionally run student-led organisation of its kind in Europe, the Study Association RSM (STAR); with more than 6,500 members. It organises a wide range of events, including the largest on-campus recruitment event in the Netherlands, conferences, special guest lectures, parties and social drinks. www.rsmstar.nl

Entry visa and residence permit

RSM's International Office can give individual assistance to students requiring an entry visa and/or residence permit for the Netherlands. Approved visas must be collected from the Dutch embassy or consulate in their home country, or their country of residence. www.rsm.nl/rsm-for-your-exchange/master-exchange/practical-information-need-to-know/visa-immigration/

Visa requirements are subject to change. For the latest information: <https://www.nuffic.nl/en/#tab-visa-requirements>

Costs of Living

The estimated costs for a period of 4 months are € 4,500. These costs include visa and/or residence permit (if applicable), living expenses, health insurance (mandatory), books, readers. However, personal spending patterns vary and this indication is intended only as a rough guide.

Emergency Number of Erasmus University Rotterdam

In case of major emergencies (life threatening situations) affecting our in- and/or outgoing students, students or partner schools can dial (+31) 640847882. This number is not be confused with the local emergency numbers(s).

