

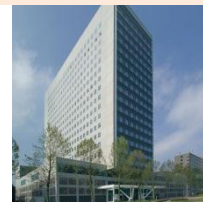
ROTTERDAM SCHOOL OF MANAGEMENT ERASMUS UNIVERSITY

FACTSHEET MASTER EXCHANGE PROGRAMME

Master Exchange Programme

Rotterdam School of Management, Erasmus University
International Office, Mandeville Building, Rooms T5-24, 26, 30
Postal address : Burgemeester Oudlaan 50, 3062 PA Rotterdam, the Netherlands

Website : www.rsm.nl/rsm-for-your-exchange/master-exchange/



Accreditations, ranking and networks

RSM consistently achieves a competitive position in national and international rankings. In the Financial Times 2013 meta-ranking (which incorporates all four FT rankings) RSM is 10th in Europe. RSM's MBA programme is ranked by the Financial Times 12th in Europe and 33rd globally. The School is one of a select group of schools with 'triple crown' accreditation from EQUIS, AACSB, and AMBA. RSM is a member of CEMS, the global alliance in management education and PIM, the Partnership in International Management.



Exchange programmes at RSM

We also welcome students at bachelor and MBA level to our international programmes:

Bachelor Exchange Programme : www.rsm.nl/rsm-for-your-exchange/bachelor-exchange

MBA Exchange Programme : www.rsm.nl/rsm-for-your-exchange/mba-exchange

International Office: two buildings, one team

The International Office is the first point of contact for all international exchange students – those coming to Rotterdam, and those leaving Rotterdam to study at our partner schools. Our team operates from two offices. Bachelor and master exchanges are organised from the home of MSc and BSc programmes in the Mandeville building, and MBA exchanges are organised from the home of our MBA programmes in the Bayle building.

International Office, bachelor and master exchanges

Linda de Vries, Head International Office, Partner agreements & master exchange outgoing

Ligaya Kasm-Borgonje, Programme Manager Bachelor Exchange, Incoming & outgoing students

Marinelle Rozendaal, Programme Manager Master Exchange, Incoming students

Ellen Vermeulen, Programme Assistant, Bachelor exchange

Karin Valentijn, Programme Assistant, Master exchange

Ellen van Oeffelen, Administrative Assistant

MBA Exchange Office

Eva Lejeune, Programme Manager International Full-time MBA



Linda



Ligaya



Marinelle



Ellen



Karin



Ellen



Eva

The business school that thinks
and lives in the future

Application Master Exchange Programme

Admission Requirements To take part in an exchange with RSM, students must:

- be a student of an MSc programme, or be studying at (post)graduate level
- be nominated by a partner school before the deadlines
- Have good English-language skills, with a TOEFL score of 600 or above in the paper-based test or 95+ in the online test, or an IELTS score of 6.5; level B2.2 (Common European Framework of References for Languages) or written proof of a comparable level of English. Non-native English speakers whose existing study programmes are taught in English are exempt.

NOTE: other requirements apply to participants in the International Consultancy Project (ICP). Please see the section about course workload and examinations.

Nomination deadline (by email):

Autumn term: 1 May
Spring term: 1 October

Students' Application deadline (online):

Autumn term: 15 May
Autumn term: 15 October

After nomination: students will receive a welcome email which contains instructions for the online application, more information, and a checklist to help them prepare. It includes information about visas, residence permits and accommodation.

Required documents to be sent digitally:

Step 1: Completed RSM Master Exchange online application including uploads of:

- 1 digital passport-size photo (.jpg)
- Copy/scan of personal details page of passport
- Copy/scan of a recent transcript (or academic report) showing recent grades
- Proof of proficiency in English (for non-native speakers only)

Upon receipt of these documents students will be given further information about:

Step 2: Visa and residence permit checklist

Step 3: Student ID form

Additional documents for students who need an entry visa (TEV) and/or residence permit (REF):

- Completed VISA and residence permit application forms.
- Proof of sufficient funds for the duration of the exchange (at least € 900 per month)
The total amount (for example €3,600 for 4 months), plus fee for the visa (€ 307) must be transferred to RSM. Students will be refunded within 2 weeks after opening a bank account.
- Copy of valid passport including the personal details page.

Visa requirements are subject to change. Always check: www.nuffic.nl/en/entry-residence/visa-wizard.

Academic calendar 2015-2016 for the full semester exchange and short programme

Autumn:	26 and 27 August 2015	Introduction Days (compulsory)
Block 1:	31 August – 23 October 2015	Courses (period includes exams)
Block 2:	26 October – 19 December, 2015	Courses (period includes exams)
Spring:	20 and 21 January, 2016	Introduction Days (compulsory)
Block 3:	25 January – 12 March, 2016	Courses (period includes exams)
Block 4:	14 March – 7 May, 2016	Courses (period includes exams)
Block 5:	9 May – 25 June, 2016	Courses (period includes exams)



Students participate in a full academic term in either autumn or spring, and can also choose to take part in a short programme, which is a single block of 7-8 weeks. Participation in the International Consultancy Project is possible only for students who join us for a full term during either Blocks 1 & 2 OR Blocks 3 & 4.

Curriculum

Incoming students join the master programme core courses during the autumn term. In spring, they will choose from the selection of master electives. All courses come from the curricula of our range of specialised master programmes. Specialties include: Accounting and Financial Management, Business Information Management, Entrepreneurship & New Business Venturing, Global Business & Stakeholder Management, Human Resource Management, Management of Innovation, Marketing Management, Organisational Change & Consulting, Strategic Management, Supply Chain Management, and Finance and Investments.

Students are welcome to participate in courses from other master programmes if times and schedules permit this. www.rsm.nl/master/msc-programmes/. The Introduction Days are compulsory for students studying at RSM for a full term. Students are therefore not permitted to arrive later than the start of term.

International Consultancy Project

Exchange students are encouraged to participate in our challenging and exciting International Consultancy Project, a real-life consultancy project carried out in teams for real businesses or organisations presenting real challenges.

This project is the cornerstone of the Master Exchange Programme, and lasts for almost four months. Students are expected to respond professionally to a real-world management problem and work together in a multidisciplinary and culturally heterogeneous group. Most projects focus on HRM, marketing, strategy or logistics, and teams are supervised by coaches from RSM and the organisation involved. The cases require an international team effort. Teams consist of four or five students of different nationalities assigned on the basis of their background and preferences, and the project's requirements. Such consultancy projects give students first-hand experience of working in multicultural teams.

There are extra language requirements for taking part in the International Consultancy Project: TOEFL: overall minimum: 95+, minimum per sub-score: 23; or IELTS: overall minimum: 6.5, minimum per sub-score: 6.5. Students whose entire study programmes are taught in English and native English speakers are exempt from these requirements.

For more information:

www.rsm.nl/rsm-for-your-exchange/master-exchange/programme-overview/the-international-consultancy-project/.

Learning expectations: course workload and examinations

Language of instruction: All courses are taught in English.

Autumn workload: Incoming students take core courses during the autumn term and are expected to complete at least 20 ECTS. The courses are 3, 4, 5 or 6 ECTS each, with a total of 11 ECTS available per block.

Spring workload: Incoming students take either three or four master elective courses, each worth 6 ECTS. Depending on the home school's requirements students can also choose to join the International Consultancy Project, which is worth 10 ECTS. Students are expected to complete at least 18 ECTS during the spring.

Short programme: for short-programme participants (students who only join us for one block), the minimum workload in autumn is 10 ECTS and in spring 12 ECTS.

Exams are held at the end of each course. Assessments are based on written or take-home exams, progress reports, in-class presentations, group performance and essays.

Class format and profile

RSM's MSc classes are a mix of lectures from RSM faculty and visiting business leaders, case studies, interactive projects, papers, presentations from fellow students, and discussion groups. Class sizes vary between 30 and 50 students. Class participation and attendance are reflected in students' final grades.

Our MSc programmes are aimed at students who have yet to gain professional experience; their average is between 22 and 24, and more than 80 nationalities are represented at this level in the School. However, most students have some relevant working experience gained through internships, business projects or part-time management jobs. MBA exchange students will find that they fit quite easily into our master courses and have ample opportunity to connect and communicate with people from all over the world – an essential skill in international business.

Grading

The Dutch grading system uses grades 1 to 10, with 1 being the lowest and 10 the best. Grades are generally given to one decimal place. Grades with a 0.4 or lower will be rounded down, and grades with a 0.5 or more will be rounded up. Transcripts from students in our exchange programmes will show grades to one decimal place.

See also: www.rsm.nl/rsm-for-your-exchange/master-exchange/programme-overview/grading-scale/.



Buddy system and student life

The International Office works with a buddy system. Buddies are responsible for organising the welcome of exchange students, making sure they are shown around the university and the city, as well as helping with immediate practical matters. The International Office also organises an introduction programme including workshops and dinners.

There are also meet-ups for social drinks, cultural excursions and parties organised throughout the whole exchange programme. Exchange students can expect fellow students of more than 50 nationalities from our network of more than 100 leading business schools all over the world.

Students can connect with other current exchange students by joining the Facebook group *RSM Exchange Students 2015-2016*.

 The Erasmus Student Network, ESN-Rotterdam organises lots of activities, events and city trips for international students studying at Erasmus University Rotterdam. ESN-Rotterdam is also responsible for organising the pick-up service from Schiphol Airport. All international students are introduced to ESN by e-mail before they travel to the Netherlands. ESN-Rotterdam's activities are posted on their Facebook page:

<https://www.facebook.com/pages/ESNRotterdam/110483115720622?fref=ts>.

There are also several events organized for all new international students at our university. You will find information concerning these activities in due time on: http://www.eur.nl/english/essc/welcome/upon_arrival/orientation/.

Accommodation

EUR has a cosmopolitan campus and Rotterdam is a lively and modern city where English is widely spoken. It was recently listed as a top-ten city in the New York Times' list of 52 places to go in 2014.

There is high demand for short-stay student accommodation. Information about housing in Rotterdam is on the EUR-website www.housing.eur.nl. Accommodation can be pre-arranged with the housing corporation Stichting Studenten Huisvesting (SSH) which provides rooms and apartments either on campus or in neighborhoods near the university or in the city center. All apartments are fully furnished. SSH uses an on-line booking system, see www.sshxl.nl/. Incoming students can also use www.housinganywhere.com; www.nestpick.com; or www.thestudenthotel.com

Career services

All exchange students have full access to our Career Services: www.rsm.nl/career-services/.

Language courses

The university's Language and Training Centre organises several courses for learning Dutch and other languages. The Dutch crash course, which starts prior to the exchange programme, is part of the centrally organized university orientation programme called "Dutch Experience". For more information: www.eur.nl/english/ltc/crash_courses/.

The regular language courses (evening classes) start three times a year (October, January and April). For more information see: www.eur.nl/english/ltc/students/courses/.

Entry visa and residence permit

RSM's International Office can give individual assistance to students requiring an entry visa and/or residence permit for the Netherlands. Students must submit completed documents to the International Office to begin the accelerated application process. Approved visas must be collected from the Dutch embassy or consulate in their home country, or their country of residence. www.rsm.nl/rsm-for-your-exchange/master-exchange/practical-information-need-to-know/visa-immigration/

Costs of Living

The estimated costs for a term of 4 months are € 4,500. These costs include visa and/or residence permit (if applicable), living expenses, health insurance (mandatory), books, readers. However, personal spending patterns vary and this indication is intended only as a rough guide.

